



Draft

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| Confirmation of: | <input type="checkbox"/> Conference | Date Held: 22 Feb 00 | 1:30 pm (Alaska) |
| | <input type="checkbox"/> Teleconference | Date Issued: 28 Feb 00 | |
| | <input type="checkbox"/> Other: | Prepared By: Jacobs Engineering | |
| | | Place: Anchorage, Alaska | |
| Subject: MOU Work Group Teleconference | | | |

| Participant | Organization | Phone |
|-----------------|---|--------------|
| Beckley, Bill | Ridolfi Engineers (for MIC) | 206-682-7294 |
| Beyette, Garth | Federal Aviation Administration | 907-271-3355 |
| Deering, Robert | U.S. Coast Guard | 907-463-2440 |
| Dokoozian, Lyn | Jacobs Engineering Group Inc. | 907-563-3322 |
| Elconin, Andrea | U.S. Army Engineer District-Alaska | 907-753-5680 |
| Hanson, Diane | U.S. Army Engineer District | 907-753-2631 |
| Jean, Lucy | Federal Aviation Administration/Reliance | 907-271-5225 |
| Johnson, Karol | Federal Aviation Administration/NISC | 907-271-2378 |
| Meyer, John | Ridolfi Engineers (for MIC) | 206-682-7294 |
| Swearingen, Sam | Federal Aviation Administration/ Reliance | 907-271-3352 |
| Renk, Russ | Federal Aviation Administration/NISC | 907-271-3294 |

MEETING MINUTES

| Action Required By | Agenda Item No. | Discussion |
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| | | <p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none"> 1. Roll Call 2. Agency Information and Schedules 3. Action List 4. Discussions and New Issues 5. C-3 Plan 6. Teleconference/Meeting Schedule 7. Closure |
| | 2.0 | Agency Information and Schedules |
| | 2.1 | <p><u>BIA</u></p> <p>BIA not present.</p> |

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| | 2.2 | <p><u>FAA</u></p> <p>The Investigation Work Plan will be submitted to FAA on 25 Feb 00.</p> <p>FAA completed the review of the Debris Removal Work Plan and forwarded comments to MIC's contracting office. Debris removal will be started between 15 Mar and 15 Apr 00. The scope of work includes removal of debris uncovered before and during spring breakup.</p> <p>The release investigation will start between 30 Apr and 31 May 00.</p> <p>Analysis of samples taken at Tank Farm Beach is due by 29 Feb 00.</p> <p>Two sections of lead cable have been cut and sent to a recycler for analysis.</p> <p>Renk was debriefed concerning his knowledge of Annette Island in three interviews so far. FAA will produce transcriptions of the interviews.</p> <p>FAA invited three representatives from ANS 500 HDQ to attend the 15 Mar 00 MOU meeting: Jere Hayslette, Bob Chalfant, and Marshall Contino.</p> <p>FAA is meeting with Benson once per week via teleconference. A separate teleconference is also being scheduled once per week between FAA and USAED.</p> <p>Gysler digitized seven more file sheets. These are available to interested parties.</p> <p>Matt Kimmel will be revising the FAA web page. FAA is soliciting new information and ideas from the MOU members.</p> |
| | 2.3 | <p><u>MIC</u></p> <p>MIC not present.</p> |
| | 2.4 | <p><u>USAED</u></p> <p>Frank DiPofi and Regan Sarwas are preparing a data management plan. They will consult with Carl Gysler. A draft will be completed by 31 Mar 00.</p> <p>Jacobs is preparing an estimate for the additional work of adding FAA's reports to the administrative record and for other tasks.</p> <p>USAED's MOA is under review.</p> <p>The SHPO/pipeline letter is being revised.</p> <p>Hanson's proposal to combine FAA and USAED brochures was well received at SHPO but still needs Judith Bittner's approval.</p> |

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| USAED | 2.5 | <p>Regarding the approach lighting system, Hanson is waiting for SHPO confirmation of Sackett's verbal approval for tower photography. Sackett said that it is all right to photograph one tower that is representative of many. FAA has provided photos and blueprints. Current photos need to be compared with historic photos and the different tower types identified.</p> <p><u>USCG</u></p> <p>USCG not present.</p> <p>Action:</p> <p>Hanson and Jacobs will meet to plan the photography project</p> |
| | 3.0 | <p>Action List</p> <p>The group discussed Items 3 and 4 only.</p> <p>Action:</p> <p>Refer to Action List.</p> |
| | <p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> | <p>Discussions and New Issues</p> <p><u>Community Interviews</u></p> <p>Not discussed.</p> <p><u>Species at Tamgas Harbor</u></p> <p>FAA provided Benson with a species list derived from the USAED Environmental Assessment for the new dock being planned. The list is not all-inclusive.</p> <p><u>Annette Island QAPP</u></p> <p>Dokoozian sent the draft Annette Island QAPP to Ridolfi Engineers. They may review it and provide comments. Comments are due to Dave Hanneman by 6 Mar 00, Hanneman's expected return date, so he can address the comments. FAA would like the QAPP to be completed before their investigation work plan is published because they will refer to it in the plan.</p> <p><u>MOA for FAA/SHPO</u></p> <p>FAA received a faxed copy of the MOA signed by MIC. It has no other signatures yet. Swearingen faxed it to Elconin. USAED will handle getting the other signatures using the following process:</p> <ol style="list-style-type: none"> 1. FAA receives the original MOA with the MIC signature. 2. FAA signs the MOA. |

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| | | 3. USAED will pickup the MOA and route it to SHPO and the other parties for signature. |
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| | | Action: None. |
| | 5.0 | C-3 Plan Not discussed. Action: None. |
| FAA USAED USAED MOU Work Group MIC | 6.0 | Teleconference/Meeting Schedule Next teleconference is 29 Feb 00 at 1:30 pm. The 7 Mar 00 teleconference is canceled. The next MOU Work Group meeting is scheduled for 15 Mar 00 at Annette Island. Agenda items should be sent to Benson. Action: Beyette...Email meeting schedule information to MOU Work Group. Dokoozian...Email the 29 Feb 00 agenda to MOU Work Group on 28 Feb 99. Dokoozian...Fax a copy of the latest Malsh to Renk. Send agenda items to Benson for the 15 Mar 00 MOU Work Group meeting. Benson...Prepare agenda for the 15 Mar 00 MOU Work Group meeting. |
| | | Teleconference adjourned at 2:35 pm (Alaska). |